

# EXECUTIVE SECRETARIAT

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Remarks
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Executive Secretary

3 Nov '87

Date

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NATIONAL SECURITY COUNCIL

WASHINGTON, D.C. 20506

Executive Registry

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November 3, 1987

MEMORANDUM FOR MR. DONALD GREGG  
Assistant to the Vice President  
for National Security Affairs

MR. MELVYN LEVITSKY  
Executive Secretary  
Department of State

COLONEL WILLIAM M. MATZ  
Executive Secretary  
Department of Defense

  
Executive Secretary  
Central Intelligence Agency

REAR ADMIRAL JOSEPH C. STRASSER  
Executive Assistant to the Chairman  
Joint Chiefs of Staff

MR. WILLIAM R. STAPLES  
Executive Secretary  
Arms Control and Disarmament Agency

MR. JONATHAN F. THOMPSON  
Executive Assistant to the Director  
Office of Science and Technology Policy

MR. LARRY R. TAYLOR  
Executive Secretary  
U.S. Information Agency

SUBJECT: Policy Review Group Meeting on Summit Planning  
and Organization (C)

On Wednesday, November 4, from 10:00 - 11:00 a.m., in the White House Situation Room, Colin L. Powell will chair a meeting of the Policy Review Group. The PRG will address the organization and planning for the US-Soviet summit. The agenda is attached. (C)

  
Grant S. Green, Jr.  
Executive Secretary

Attachment

Tab A Agenda

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POLICY REVIEW GROUP MEETING  
Wednesday, November 4, 1987  
White House Situation Room  
10:00 - 11:00 a.m.

ORGANIZING AND PLANNING FOR THE SUMMIT

Agenda

- I. Opening Remarks ..... Gen. Powell  
(2 minutes)
- II. Review of organization .....Gen. Powell  
(remarks/discussion, 10 minutes)
- III. Areas of substantive activity .....Gen. Powell  
(remarks/discussion, 15 minutes)
- IV. Pre-summit events and prospective summit schedule .....  
Gen. Powell (remarks/discussion 15 min)
- V. NATO events and possible summit .....Gen. Powell  
(remarks/discussion, 15 minutes)
- VI. Conclusion.....Gen. Powell  
(5 minutes)

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